

# Crest Joinery Customer Privacy Policy

Our Privacy Policy for customers, potential customers & General Users of Crest Joinery

*Last Updated: 23 January 2024*

Crest Joinery Pty Ltd is committed to protecting the privacy and security of personal information. This Privacy Policy outlines our practices regarding the collection, use, disclosure, and protection of personal information obtained through our joinery business.

## 1. Collection of Personal Information

We may collect personal information, including but not limited to:

- Contact information (name, address, email, phone number)
- Project details and specifications
- Billing and payment information
- Employee details for employment purposes

## 2. How We Use Personal Information

We may use personal information for the following purposes:

- Fulfilling joinery projects and services
- Communication with clients, suppliers, and employees
- Invoicing and processing payments
- Employment-related matters

## 3. Disclosure of Personal Information

We may disclose personal information to:

- Contractors, subcontractors, and suppliers involved in joinery projects
- Legal and regulatory authorities as required by law
- Other third parties with consent or as permitted by law

## 4. Security of Personal Information

We take reasonable steps to protect personal information from unauthorized access, use, or disclosure. This includes implementing security measures such as encryption, access controls, and regular system monitoring.

## 5. Access and Correction of Personal Information

Individuals have the right to access and correct their personal information held by us. Requests for access or corrections should be submitted in writing to [crestjoinery@gmail.com](mailto:crestjoinery@gmail.com).

## 6. Retention of Personal Information

We retain personal information for as long as necessary to fulfill the purposes for which it was collected, or as required by law. When no longer needed, personal information will be securely disposed of.

## 7. Changes to Privacy Policy

We may update this Privacy Policy to reflect changes in our practices. We encourage individuals to review this policy periodically.

## 8. Contact Information

For any inquiries regarding this Privacy Policy or the handling of personal information, please contact:

Crest Joinery Pty Ltd

Email: [crestjoinery@gmail.com](mailto:crestjoinery@gmail.com)

Phone: 0755710808

By using our services or providing personal information to us, you agree to the terms of this Privacy Policy.

# Crest Joinery Online and Website Privacy Policy

## Our Privacy Policy for online and website users of Crest Joinery

*Last Updated: 23 January 2024*

Crest Joinery Pty Ltd is committed to protecting the privacy and security of personal information collected through our online presence, including our website. This Privacy Policy outlines our practices regarding the collection, use, disclosure, and protection of personal information obtained online.

### 1. Information We Collect

We may collect the following types of information through our website and other online mediums:

**Personal Information:** Name, contact information (email, phone), and other information voluntarily provided through online forms.

**Website Usage Information:** Non-personal information, such as IP addresses, browser types, and access times, collected through cookies and other tracking technologies.

### 2. How We Use Information

We use collected information for the following purposes:

- Fulfilling project requests and inquiries
- Communication with website visitors
- Improving and customizing our website
- Analysing website usage and performance

### 3. Cookies and Tracking Technologies

Our website may use cookies and similar technologies to enhance user experience and collect information about website usage. Visitors can control cookie preferences through their browser settings.

### 4. Third-Party Services

We may use third-party services (e.g., analytics, advertising) that may collect and process information. These services have their own privacy policies, and we encourage users to review them.

### 5. Data Security

We implement reasonable security measures to protect the confidentiality and integrity of collected information. However, no method of transmission or storage is entirely secure, and we cannot guarantee absolute security.

### 6. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices or content of these sites. We encourage users to review the privacy policies of linked websites.

### 7. Your Choices

Users can opt-out of certain data collection and processing by adjusting browser settings or contacting us. However, opting out may affect the functionality and user experience of our website.

### 8. Changes to Privacy Policy

We reserve the right to update this Privacy Policy to reflect changes in our online practices. Users are encouraged to review the policy periodically.

### 9. Contact Information

For any inquiries regarding this Privacy Policy or the handling of personal information, please contact:

Crest Joinery Pty Ltd

Email: [crestjoinery@gmail.com](mailto:crestjoinery@gmail.com)

Phone: 0755710808

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